



U.S. Department of Justice  
National Institute of Corrections  
&



Oklahoma Sheriffs' Association

## Jail as Part of County Government

August 30 – September 1, 2010

Oklahoma City, OK

### Instructors

**Karen Albert** was formerly the Director of Administration for the Arlington, Virginia Sheriff's Office where her primary responsibilities included the administration of the agency's \$21 million budget.

**Mark Martin** is a criminal justice consultant specializing in criminal justice planning and training. He has authored a number of publications for the National Institute of Corrections.

### Application Procedures

Each team member must complete a registration form online at <http://nic.learn.com>, no later than August 16, 2010. For questions or more information contact either:

Robbye Braxton-Mintz  
NIC Jails Division  
800-995-6423 x 44562  
[rbraxtonmintz@bop.gov](mailto:rbraxtonmintz@bop.gov)

or

Ray McNair  
Oklahoma Sheriffs' Association  
(405)286-2899  
(405) 286-3265 Fax  
[ray@oklahomasheriffs.com](mailto:ray@oklahomasheriffs.com)

Applicants will be notified of acceptance starting July 30, 2010

### Program Goal and Description

This training program is designed to build cooperation and collaboration among key policy-makers in addressing jail issues and to increase the awareness of county officials about the role of the jail in the local justice system and as a component of county government.

This 3 day training brings together a three person team composed of a county board member, the sheriff, and the jail administrator.

Program topics include:

- < Civil liability for funding and operating jails
- < Role and purpose of the jail
- < Jail Staffing
- < Inmate Supervision
- < Staff Training
- < Team building and problem-solving
- < Team action planning

### Who Should Attend

Participating counties must send a three-person teams composed of the **Sheriff, Jail Administrator**, and a **County Board Member**.

### Training Costs

NIC will provide the training and all materials at no cost to the participant.

### Lodging, Food, Travel and Training Site

Participants are responsible for their lodging, meals and travel expenses. The OSA will be providing lunch during this training.

### Make your reservations at:

Stone Garden Hotel & Conference Center  
6200 N Robinson  
Oklahoma City, OK 73118  
405-843-5558

Room Nights are \$67.00 per night

To receive the rate you must mention the Oklahoma Sheriffs' Association.